



CITY OF BURBANK

City Clerk's Office

STAFF REPORT

DATE: January 27, 2015

TO: Honorable Mayor and Council Members

FROM: Zizette Mullins, CMC, City Clerk

SUBJECT: Appointment of Burbank-Glendale-Pasadena Airport Authority Vacancy

RECOMMENDATION

Appoint a member to fill the unexpired term on the Burbank-Glendale-Pasadena Airport Authority (Authority), ending May 31, 2017.

BACKGROUND

Per the Burbank Municipal Code all board, commission and committee members serve without compensation from the City. No person shall serve on more than one board, commission or committee at the same time. In addition, applicants must be electors of, and actually reside in, the City of Burbank. The Authority was established in 1977 through a Joint Powers Agreement and restated and executed in 1991. It is comprised of three representatives appointed by the Council of each city.

DISCUSSION

On November 25, 2014, the Council considered the residency requirement for appointees to the Authority. They decided that the residency requirement applied, removed Commissioner Georgino due to her change of address outside the City and directed the City Clerk to advertise the vacant position.

On December 1, 2014, the City Clerk's Office published the vacancy notice and accepted applications for the Authority thereafter.

In order to obtain qualified candidates, notice of the vacancy was advertised through:

- The City's website
- City Council meetings
- All social media utilized through the City Clerk's Office
- Press release sent to all Media contacts
- Notices posted in City Hall Bulletin Board

The deadline to submit applications to the City Clerk's Office was Friday, January 9, 2015, at 5:00 p.m. and six qualified applications were received from: Ray Adams, Indu Malhotra, Dave Golonski, James Blancarte, Paul Dyson and Thomas Bell.

On January 12, 2015, the City Clerk's Office conducted the random drawing to select the order that the applicants appear on the voting sheet. (Exhibit A)

FISCAL IMPACT

There is no fiscal impact for this item.

CONCLUSION

The City and the community both realize substantial benefits from civic involvement. Appointment to the Authority helps encourage public participation in the governmental process and ensures the City has a voice.

EXHIBITS

Exhibit A – Random Draw Order

Exhibit B – Applications